

M e m o r a n d u m

Date: December 4, 2009

To: Victorville Area
Attention: Captain T. I. Sturges

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**
Office of the Assistant Commissioner, Inspector General

File No.: 005.9968.A07146.010

Subject: 2009 COMMAND PROPERTY INSPECTION REPORT

In accordance with procedures outlined in Highway Patrol Manual (HPM) 11.2, Materials Management Manual, and HPM 22.1, Command Inspections Program Manual, an inspection of your command's property, including vehicles and weapons, was completed by the Property Inspector (PI) on October 19 - 20, 2009. Using property records from the appropriate Offices of Primary Interest (OPI), the PI selected a random statistically-valid sample of property that was stratified across four property areas: general inventory control, telecommunications, fleet, and weapons (see Attachments B, C, D, and E). Additionally, the PI chose items within your command and compared them to the appropriate inventory records.

According to the OPI inventory lists, the command had a total property inventory population of 476 items (a). The statistically-valid sample at a 95 percent confidence level \pm 5 percent error rate provided a total stratified sample size of 56 items when rounded up to the next whole number (d).

	Population Size	Percentage of Total	Calculated Sample Size	Predetermined List Sample Size
	(a)	(b)	(c)	(d)
ICU Decals	186	39.08%	21.49	22
Telecommunications	172	36.13%	19.87	20
Fleet	24	5.04%	2.77	3
Weapons	94	19.75%	10.86	11
Total	476			56

When comparing equipment recorded on the predetermined property inspection list to equipment located at the command, 50 of the 56 items were located. Six items were unavailable due to employees being out of the office or items at off-site locations. Furthermore, two of the 50 items require a correction be made to the property record. The property inspection results of the

Safety, Service, and Security

Victorville Area
Page 2
December 4, 2009

equipment recorded on the predetermined property inventory list to equipment located at the command are summarized in Attachment A.

When comparing equipment assigned to the command to the OPI inventory lists, 75 of the 87 items reconciled. Four items were not listed on the appropriate OPI inventory lists, and eight items require a correction be made to the property record. The property inspection results of equipment located at the command to the OPI inventory list are summarized in Attachment A.

I request your command research and investigate all discrepancies in accordance with departmental procedures outlined in HPM 11.2, Materials Management Manual, Chapter 8, Equipment, and work with the appropriate OPI(s) to rectify any variances. A Physical Inventory Adjustment Request, CHP 24, must be completed to adjust the inventory records. In order to verify that the above listed discrepancies have been rectified, please submit a memorandum to the Office of Inspections through your respective Division by March 4, 2010.

Furthermore, in accordance with the Governor's Executive Order S-20-09 to increase government transparency, this report will be posted on the CHP's internet website, and on the Office of the Governor's webpage, located on the State's Government website.

The Office of Inspections would like to thank your command for their assistance during this property inspection. If you have any questions or need additional information, please contact me or Roger Ikemoto, Senior Management Auditor at (916) 843-3160.


M. C. A. SANTIAGO, CIG
Assistant Commissioner

Attachments

cc: Office of the Assistant Commissioner, Field
Inland Division
Telecommunications Section
Office of the Academy
Office of Inspections, Audits Unit

ATTACHMENT A

**OFFICE OF INSPECTIONS, AUDIT UNIT
PROPERTY INSPECTION DISCREPANCY REPORT
Victorville Area - 850
October 19 - 20, 2009**

ATTACHMENT A

EQUIPMENT DESCRIPTION	CHP NUMBER	LISTED ON PROPERTY RECORD BUT NOT FOUND	FOUND BUT NOT LISTED ON PROPERTY RECORD	MISSING DECAL OR CORRECTION NEEDED TO PROPERTY RECORD	TRANSFER	NOT AVAILABLE FOR INSPECTION	COMMENTS
Mobile Radio	R43933					X	Unavailable during inspection, vehicle was off-site.
Hand-Held Radio	R63713					X	Employee "off" will return 10/22/09.
Hand-Held Radio	R63723					X	Employee "off" on military leave, will return 2011.
Hand-Held Radio	R63910					X	Employee "off" will return 10/22/09.
Control Head - Mobile	R76961					X	Unavailable during inspection, vehicle was off-site.
Control Head - Mobile	R77236			X			Item removed from vehicle and located on shelf in Automotive office.
Scanner	R94046			X			Item removed from vehicle and located on shelf in Automotive office.
Mobile Radio	R41303			X			Item removed from vehicle and located on shelf in Automotive office.
Mobile Repeater	R46155			X			Item removed from vehicle and located on shelf in Automotive office.
Scanner	R54164			X			Item removed from vehicle and located on shelf in Automotive office.
Scanner	R54413			X			Item removed from vehicle and located on shelf in Automotive office.
Scanner	R80828			X			Item removed from vehicle and located on shelf in Automotive office.

**OFFICE OF INSPECTIONS, AUDIT UNIT
PROPERTY INSPECTION DISCREPANCY REPORT
Victorville Area - 850
October 19 - 20, 2009**

ATTACHMENT A

EQUIPMENT DESCRIPTION	CHP NUMBER	LISTED ON PROPERTY RECORD BUT NOT FOUND	FOUND BUT NOT LISTED ON PROPERTY RECORD	MISSING DECAL OR CORRECTION NEEDED TO PROPERTY RECORD	TRANSFER	NOT AVAILABLE FOR INSPECTION	COMMENTS
Scanner	R80842			X			Item removed from vehicle and located on shelf in Automotive office.
Control Head - Mobile	R81929			X			Item located in vehicle 5M5A202.
Scanner	R90184			X			Item removed from vehicle and located on shelf in Automotive office.
Hand-Held Radio (old style)	R2259		X				Item located on-site in Area. Asset number has been removed from the Oracle database.
Hand-Held Radio (old style)	R3425		X				Item located on-site in Area. Asset number has been removed from the Oracle database.
Hand-Held Radio (old style)	R3421		X				Item located on-site in Area. Asset number has been removed from the Oracle database.
Scanner	R74601		X				Item located on shelf in Automotive office, CHP 57 attached. Database listed item at Altadena Area in error.
Weapon						X	Employee "off" on military leave, will return 2011.

ATTACHMENT B

CALIFORNIA HIGHWAY PATROL
2009 ICU PROPERTY RECORD INSPECTION REPORT
Victorville Area - 850

ATTACHMENT B

ASSET #	DESCRIPTION	SERIAL #	Y	N	A	T	C	OTHER
PROPERTY INSPECTION LIST TO EQUIPMENT								
1	105930	PRINTER/FOR PAS DEVICE	941110024	X				
2	108572	TIMER REACTION ELECTRONIC HAND-HELD		X				
3	110992	RADAR TRAFFIC MOUNTED	041496	X				
4	111466	PRINTER	USEC023545	X				
5	129389	SWITCH	7MAV1F77815F8	X				
6	129390	SWITCH	7MAV1F7799EF8	X				
7	130691	ROUTER	JMX0721L0Z3	X				
8	132414	METER	32503287	X				
9	135239	FILE SERVER	EABLLDN42W	X				
10	138035	CAMERA	2824009	X				
11	146341	COPIER, DIGITAL MULTI-FUNCTION	60000298	X				
12	150466	TRANSCRIBER / DICTATOR	P5642682G	X				
13	155245	LAPTOP	0039391125	X				
14	155255	LAPTOP	0040297031	X				
15	155300	LAPTOP	0040296562	X				
16	158631	POCKETSCAN OBK II CODE READER		X				
17	165935	PRINTER	CNDY240301	X				
18	95989	SAFE 66 1/2 X 36 1/2 X 28 P0850D5003	52574	X				
19	AF02084	PRINTER DESKJET 950C #040D2001	MY0661FIK4	X				
20	XD0437FX	ION CHAMBER METER P034132	137	X				
21	XRR0982	ALCOHOL SCREENING DEVICE/CASE P037047	18827	X				
22	XRR1014	ALCOHOL SCREENING DEVICE/CASE P037047	18859	X				

LEGEND

(Y) = INSPECTED (N) = NOT INSPECTED (A) = ADDITION (T) = TRANSFER (C) = CORRECTION

**CALIFORNIA HIGHWAY PATROL
2009 ICU PROPERTY RECORD INSPECTION REPORT
Victorville Area - 850**

ATTACHMENT B

ASSET #	DESCRIPTION	SERIAL #	Y	N	A	T	C	OTHER
EQUIPMENT TO INVENTORY LIST								
1	102250 PRINTER LJ5N P0850H6006	JPHK005794	X					
2	103484 RADAR MOUNTED UNITS STALKER P047139	DC9541	X					
3	108747 TELEVISION RECEIVER	821-16070010	X					
4	108748 VIDEO CASSETTE RECORDER	023347M	X					
5	110995 RADAR TRAFFIC MOUNTED	041479	X					
6	124242 SWITCH	7MMV572F138	X					
7	132202 DIGITAL CAMERA	385906	X					
8	132410 PRINTER	JPHMD60692	X					
9	132695 SCANNER	M1H84E43G	X					
10	133645 CAMERA	9015479	X					
11	133646 CAMERA	9015481	X					
12	135186 Uninterruptable Power Sour	AS0416226653	X					
13	135189 Uninterruptable Power Sour	AS0416124654	X					
14	136543 PRINTER LASERJET 4250N #850H4006	CNBXF05578	X					
15	139932 PRINTER	CNDXB20979	X					
16	142438 DVD PLAYER	170K1628	X					
17	143484 COMPUTER	2UB54608VZ	X					
18	143587 COMPUTER	2UB54608X3	X					
19	144958 TELEVISION / VCR / DVD	BAC365018337	X					
20	144959 TELEVISION / VCR / DVD	BAC365018610	X					
21	147512 COMPUTER	2UA6360PV1	X					
22	152300 COMPUTER	2UA7321CQH	X					
23	152301 COMPUTER	2UA7321CQK	X					

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**CALIFORNIA HIGHWAY PATROL
2009 ICU PROPERTY RECORD INSPECTION REPORT
Victorville Area - 850**

ATTACHMENT B

ASSET #	DESCRIPTION	SERIAL #	Y	N	A	T	C	OTHER
24 154603	COMPUTER	MXL7330FCF	X					
25 154606	COMPUTER	MXL7330FNG	X					
26 155026	COMPUTER	MXL7480BLP	X					
27 155246	LAPTOP	0039391114	X					
28 155274	LAPTOP	0040297057	X					
29 160662	COMPUTER	MXL8231B6H	X					
30 160671	COMPUTER	MXL8231B74	X					
31 160675	COMPUTER	MXL8231B36	X					
32 160764	COMPUTER	MXL8231B6P	X					
33 94844	SCALES ELECTRONIC P032085	1376	X					

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ATTACHMENT C

**CALIFORNIA HIGHWAY PATROL
2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT
Victorville Area - 850**

ATTACHMENT C

ASSET #	DESCRIPTION	VEHICLE/MISC.	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	OTHER
PROPERTY INSPECTION LIST TO EQUIPMENT										
1	R3725	Hand-Held Radio		779135639	X					
2	R41279	Mobile Radio	1240190	9540429	X					
3	R43644	Mobile Radio	1288888		X					
4	R43933	Mobile Radio	1084718	C2341E	9543373		X			Unavailable during inspection, vehicle was off-site.
5	R56232	Scanner	1248486	55003166	X					
6	R57899	Control Head - Mobile	1248258		X					
7	R63712	Hand-Held Radio	14481	402AWY0476	X					
8	R63713	Hand-Held Radio	13061	402AWY0479		X				Employee "off" will return 10/22/09.
9	R63723	Hand-Held Radio	12549	Mil Leave	402AWY0503		X			Employee "off" on military leave, will return 2011.
10	R63910	Hand-Held Radio	19426	CTC 4-08	402AWY0879		X			Employee "off" will return 10/22/09.
11	R65221	Hand-Held Radio	17113	402AWYB054	X					
12	R65238	Hand-Held Radio	13064	402AWYA105	X					
13	R65297	Hand-Held Radio	12595	AREI-08	402AWY7121	X				
14	R65511	Hand-Held Radio	15860	402AWY6950	X					
15	R75796	Control Head - Mobile	1288955		X					
16	R76961	Control Head - Mobile	1084718	C2341E			X			Unavailable during inspection, vehicle was off-site.
17	R77236	Control Head - Mobile	3QDY772	5MSA202	X				X	Item removed from vehicle and located on shelf in Automotive office.
18	R80388	Control Head - Mobile			X					
19	R82633	Battery Charger - Radio			X					
20	R94046	Scanner	1247993	320Z44003050	X				X	Item removed from vehicle and located on shelf in Automotive office.

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**CALIFORNIA HIGHWAY PATROL
2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT
Victorville Area - 850**

ATTACHMENT C

	ASSET #	DESCRIPTION	VEHICLE/MISC.	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	OTHER
EQUIPMENT TO INVENTORY LIST											
1	R23248	Fixed Receiver - rack type			6371231	X					
2	R3381	Hand-Held Radio			778562635	X					
3	R3571	Hand-Held Radio			778857037	X					
4	R40798	Mobile Radio	1248486		9523414	X					
5	R41303	Mobile Radio	1270709		9540522	X					Item removed from vehicle and located on shelf
6	R42647	Mobile Radio	3QDY772	5MSA202	9540966	X					X in Automotive office.
7	R43238	Mobile Radio				X					
8	R43485	Mobile Radio	1240243			X					
9	R45084	Mobile Repeater	1240190		7625773	X					
10	R46155	Mobile Repeater	1240035			X					Item removed from vehicle and located on shelf
11	R46438	Mobile Repeater	3QDY772	5MSA202	7727152	X					X in Automotive office.
12	R46548	Mobile Repeater			7724177	X					
13	R48774	Battery Charger - Radio			777464923	X					
14	R49840	Public Address Amplifier			7103	X					
15	R49907	Base Station - rack type			8053360-23	X					
16	R51548	Remote Console			65101UNIT1	X					
17	R53353	Mobile Radio	1248258		9543241	X					
18	R54164	Scanner	1270580		45006872	X					Item removed from vehicle and located on shelf
19	R54413	Scanner	1270951		45007663	X					X in Automotive office.
20	R58210	Mobile Radio	1239836	850 AI-08	9934758	X					Item removed from vehicle and located on shelf
21	R62973	Hand-Held Radio	16101	AREI-09	402AWW5812	X					X in Automotive office.
22	R63706	Hand-Held Radio	11963		402AWY0480	X					
23	R64374	Hand-Held Radio	11840	MM 08-051	402AWY0577	X					

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**CALIFORNIA HIGHWAY PATROL
2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT
Victorville Area - 850**

ATTACHMENT C

	ASSET #	DESCRIPTION	VEHICLE/MISC.	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	OTHER
24	R66605	Hand-Held Radio	10269		402AWY9315	X					
25	R70777	Battery Charger - Radio				X					
26	R70786	Battery Charger - Radio				X					
27	R70825	Battery Charger - Radio				X					
28	R71618	Analyzer/Conditioner - Radio				X					
29	R78484	Control Head - Mobile				X					
30	R80828	Scanner	1270709		96001198	X					Item removed from vehicle and located on shelf X in Automotive office.
31	R80842	Scanner	1239853		95000082	X					Item removed from vehicle and located on shelf X in Automotive office.
32	R81929	Control Head - Mobile				X					X Item located in vehicle 5M5A202.
33	R82136	Announcer - Telephone		announcer	39796	X					
34	R82461	Mobile Repeater	1240243		734109	X					
35	R90184	Scanner	1239836	AAI-08	316Z44000498	X					Item removed from vehicle and located on shelf X in Automotive office.
36	R96221	UPS			JB0511010428	X					
37	R97039	Control Head - Mobile	1248486			X					
EQUIPMENT LOCATED ON-SITE (NOT LISTED ON COMMAND PROPERTY LIST)											
38	R2259	Hand-Held Radio (old style)						X			Item located on-site in Area. Asset number has been removed from the Oracle database.
39	R3425	Hand-Held Radio (old style)						X			Item located on-site in Area. Asset number has been removed from the Oracle database.
40	R3421	Hand-Held Radio (old style)						X			Item located on-site in Area. Asset number has been removed from the Oracle database.
41	R74601	Scanner						X			Item located on shelf in Automotive office, CHP 57 attached. Database listed item at Altadena Area in error.

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ATTACHMENT D

STATION	EQUIPMENT ID	LICENSE	DESCRIPTION	YEAR	MAKE	MODEL	PM LOC
850	1239836	1239836 Y	ENFORCEMENT SEDAN	2006	FOR	CRNVIC	850
850	1239853	1239853	ENFORCEMENT SEDAN	2006	FOR	CRNVIC	850
850	1240035	1240035	ENFORCEMENT SEDAN	2006	FOR	CRNVIC	850
850	1240169	1240169	ENFORCEMENT SEDAN	2007	FOR	CRNVIC	850
850	1240190	1240190	ENFORCEMENT SEDAN	2007	FOR	CRNVIC	850
850	Y 1240243	1240243	ENFORCEMENT SEDAN	2007	FOR	CRNVIC	850
850	1247993	1247993	PRIMARY COLLISION FACTOR	2008	FOR	CRNVIC	850
850	1248258	1248258 Y	ENFORCEMENT SEDAN	2008	FOR	CRNVIC	850
850	1248486	1248486 Y	ENFORCEMENT SEDAN	2009	FOR	CRNVIC	850
850	Y 1270580	1270580	ENFORCEMENT SEDAN	2008	FOR	CRNVIC	850
850	1270688	1270688 Y	ENFORCEMENT SEDAN	2008	FOR	CRNVIC	850
850	1270709	1270709	ENFORCEMENT SEDAN	2008	FOR	CRNVIC	850
850	1270951	1270951 Y	ENFORCEMENT SEDAN	2008	FOR	CRNVIC	850
850	1288888	1288888 Y	PRIMARY COLLISION FACTOR	2008	FOR	CRNVIC	850
850	1288955	1288955 Y	ENFORCEMENT SEDAN	2009	FOR	CRNVIC	850
850	Y 3QDY772	5MSA202	COMMANDER VEHICLES	2005	FOR	CRNVIC	850
850	C2341E	1084718	MOTOR CARRIER VEHICLES	2001	DOD	RAMVAN	850
850	C2513EX	1137265	MOTOR CARRIER VEHICLES	2002	DOD	RAMVAN	850
850	C2540F	1154425	ALL TERRAIN MARKED	2003	FOR	EXPED4X	850
850	C2630P	1171619	MRE 2X4	2004	CHE	2500 PU	850
850	C2659E	1171677	MOTOR CARRIER VEHICLES	2004	FOR	VAN	850
850	T288	1104091	TRAILERS	2001	UST	RADAR TRLR	850
850	T373	01990	TRAILERS	2007	NATL	MESSAGE/RADR	850
850	T390	01982	TRAILERS	2006	VER-MAC	RADAR	850

Page Number: 1

If any vehicles have been transferred - attach CHP 57 form(s)

VERIFIED BY: _____ DATE: _____

COMMANDERS SIGNATURE : _____

LEGEND

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ATTACHMENT E

Department of California Highway Patrol
Complete Area Inventory
850 - Victorville

September 29, 2009

Officer Issued Weapons

Issued to officer

ID# Last NameFirst NameSer#Control#Comments

LEGEND

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850 - Victorville

September 29, 2009

EMPLOYEE "GIF" MIA
LEAVE, WILL RETURN SU

EMPLOYEE "OFF" MILITARY
LEAVE, WILL RETURN 2011,

Issued to officer:

Issued to officer

ID# Last Name

First Name

Ser#Control#Comments

Issued to officer:

Officer Issued Weapons Total:

Area Issued Weapons

Ser#

Control#

Comments

850 - Victorville

September 29, 2009

4

Page 3 of 5

850 - Victorville

September 29, 2009

Y (

Issued to Area/Division:

Issued to Area/Division:

Department of California Highway Patrol
Complete Area Inventory
850 - Victorville

September 29, 2009

[REDACTED]

[REDACTED] Issued to Area/Division

Ser#

Control#

Comments

[REDACTED]
[REDACTED]

Issued to Area/Division:

[REDACTED]

Area Issued Weapons Total:

Area Grand Total:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

		VEHICLE NR:	1240166	
YEAR:	2007	LICENSE NR:	1240169	
MAKE:	FOR	REPLACES VEHICLE:	1204076	
MODEL:	CRNVIC	VIN:	2FAHP71WX7X107021	JUL 12 2007
CLASS CODE:	ES	DATE PLACED IN SERVICE:		
DEALER STOCK NR:	FL9280	FUEL CARD #:	335	

EQUIPMENT

ITEM:	DESCRIPTION:
A RADIO - CHP	41454
A RADIO CONTROL HEAD	98532
A REPEATER	46736
A SCANNER	74601
ANTENNA - COMPUTER -	
BASE LOAD ANTENNA	
CABLE - MAIN RADIO	
CABLE - COMPUTER DAT	
CONSOLE	
DECALS	
DOCKING STATION	
DUAL GUN LOCKS	
EXEMPT LICENSE PLATE	
EXTERNAL JUMPER PLUG	
FIRST AID KIT	
LED MIRROR MT RD/BL	
MAPLIGHT	
PRISONER RESTRAINT E	
PUSH BUMPER	
RADIO/SIREN INTERFAC	
REAR DECK LIGHT	
REAR MAPLIGHT	
REPEATER ANTENNA	
SIREN	
SPOTLIGHT RIGHT CLE	
SPOTLIGHT LEFT RED	
STALKER-RADAR WIRING	
WIG WAG FLASHER	

COMMENTS:
REPLACES EARLY SURVEY

ASSIGNED TO LOCATION: 850

RECEIVED BY: [Signature]
(Signature)

PRINT NAME: _____

ID NUMBER: V2764

DATE: JUL 12 2007

ODOMETER: 35
TRANSFERED FROM LOCATION: 075

DELIVERED BY: [Signature]
(Signature)

PRINT NAME: PAMELA WASHINGTON

ID NUMBER: A09808

DATE: JUL 12 2007

----- End of Report -----

Item Number

Look up by

☒ Tag # ☐ Serial #

Look up

Asset Information

Asset # R74601

SN 75002369

Model # BC760XLT

Description SCANNER RADIO MULTIBANDEST96-43 P04658

Vendor Name

Warranty End

Asset Key SCANNER RADIO MULTIBANDEST96-43 P04658.BC760XLT.NONE

Location 575.00.00.0

Vehicle # 1248386

Assigned to Vehicle LC#